



February 1, 2023

Dear United States Attorney:

Each year, we provide an opportunity for your distinguished cadre of employees to attend the Women in Federal Law Enforcement Foundation's (WIFLE) Annual Leadership Training. For more than 20 plus years, you have graciously rendered your unfailing support of WIFLE's most important tenets -- training and professional development of promising individuals who will one day assume the leadership ranks of your organization.

You might be wondering what WIFLE is offering at our annual Leadership Training and what will be your agency's return on investment?

As you know, WIFLE Foundation Inc., is a non-profit organization in the United States dedicated to identifying barriers to the recruitment, retention, and promotion of women and recommending solutions addressing the underrepresentation of women in Federal law enforcement. *However, you may not be aware that WIFLE provides advice and guidance for agencies in your review and development of policies in the areas of recruitment and retention.*

In addition, WIFLE:

- ✓ Engages agencies in discussions and gender equity in federal law enforcement.
- ✓ Committed to increasing the recruitment, retention, and promotion of women in federal law enforcement.
- ✓ Is organized for purpose of providing training, professional development, and leadership enhancement.
- ✓ WIFLE provides attendees a venue to network with some of the most highly respected professionals whose diverse talents and wealth of experience serve as an inspiration to future generations.
- ✓ WIFLE fosters, promotes, stages, and encourages networking, education sharing, information dissemination, mentoring and partnerships through creative and effective programs.

WIFLE ANNUAL LEADERSHIP TRAINING

On August 14-17, 2023, WIFLE is hosting our Annual Leadership Training in Tampa, Florida. Attendees will learn valuable skills from the best and brightest in our field. Experts will showcase their best practices and attendees will receive sound advice and practical solutions for managing the challenges and triumphs of their law enforcement careers.

Early Registration is \$650.00, until June 30, 2023, and can be completed online. WIFLE has reserved a limited block of rooms equal to the Government per diem rate of **\$133.00 per room**, per day. Hotel reservations should be made after a confirmation is received for the registration.

Leadership training opens on Tuesday, August 15th at 8:00 a.m. and concludes on Thursday, August 17th at 5:00 p.m. We have an exciting agenda for this leadership training and all details will be posted on the WIFLE Foundation website, www.wiflefoundation.org.

Recruitment/Career Day is Tuesday, August 15th from 1:30 p.m. to 5:00 p.m. for the public and military veterans. This event allows your agency to educate the public as well as assist you in meeting your recruitment needs by having access to a diverse population. If you would like to add educational classes or use a specific hiring authority that would require additional space, please contact us to assist your staff with logistics. We look forward to your agency's participation. All details are on the web site.

WIFLE FOUNDATION, INC.

Suite 102, PMB-204 2200 Wilson Blvd. Arlington, VA 22201

Phone: (301) 805-2180 | Web: www.WIFLEFoundation.org | Email: WIFLE@comcast.net

The WIFLE Awards Banquet, a highlight of the leadership training conference, will be held on Wednesday, August 16th at 7:00 p.m. The VIP reception, immediately preceding the banquet, is open for all agency heads, award winners, and their families. Enclosed are the nomination forms for the WIFLE awards. The deadline for submission of nominations is Monday, May 1, 2023.

All registrations should be accomplished online at www.wifefoundation.org. WIFLE accepts agency purchase cards, purchase orders, and direct payment by mail or electronic funds transfers. If you have any questions, please contact us at wifle2023@wifle.org or 301-805-2180.

If your schedule permits, I would like to personally invite you to our Opening Ceremony on Tuesday, August 15, 2022, at 8:00 a.m. For more information regarding your attendance, please feel free to contact me at: wifle@comcast.net.

The WIFLE Executive Board joins me in thanking you for your continued support to WIFLE. We certainly look forward to meeting you and your agency's personnel at this year's training in Tampa, Florida.

Sincerely,

Sheree L. Mixell

Sheree L. Mixell
President (Interim), WIFLE Foundation, Inc.
Executive Director (Interim), WIFLE, Inc.

Enclosures



WOMEN IN FEDERAL LAW ENFORCEMENT (WIFLE) ANNOUNCES

AWARDS PROGRAM OPEN FOR NOMINATIONS: FEBRUARY 1, 2023

Deadline to File: Monday, May 1, 2023
Awards Announced: Friday, May 19, 2023
Each Agency May Submit 3 Nominees Per Award.

Awards will be presented at the 23rd Annual WIFLE Leadership
Training on Wednesday, August 16, 2023, at 7:00 P.M.
Marriott Water Street
505 Water Street
Tampa, Florida 33602

Award Nomination Forms and Criteria

Top Prosecutor

Elizabeth Smith Freidman Intelligence Award of Excellence

WIFLE Partnership Award - Outstanding Contribution of a State or Local Officer Serving on a Federal Task Force

**File electronically at: WIFLE@comcast.net
or**

**Please mail packages to:
2200 Wilson Boulevard, Suite 102, PMB 204
Arlington, Virginia 22201**

NO EXTENSIONS WILL BE GRANTED

Thank you for your support and for taking the time to have
your employees considered for recognition.

Sincerely,

Sheree L. Mixell

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President (Interim), WIFLE Foundation, Inc.
Executive Director (Interim), WIFLE, Inc.

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WIFLE 2023 AWARDS PROGRAM AWARDS CRITERIA

TOP PROSECUTOR

1. Demonstrates exceptional work in obtaining a conviction for individual(s) engaged in the following crimes:
 - Trafficking of women or children for sexual exploitation or any individual for forced labor;
 - Committed or attempted to commit a crime of violence against women or any minority group;
 - Committed a civil rights violation;
 - Committed any terrorist-related violation against the United States; or, committed any corporate or governmental fraud.
2. Prosecution must have occurred between January 1, 2022 and December 31, 2022.

Eligibility: All full-time Federal prosecutors. An individual or group may be nominated. Employee must be on active duty as of February 1, 2023, to be nominated.

ELIZABETH SMITH FREIDMAN INTELLIGENCE AWARD OF EXCELLENCE

1. Significant Act(s) may include one, several, or all of the below listed criteria.
2. Demonstrated an exceptional and sustained level of intelligence analysis, which provided a substantial and broad impact in one or all areas of the field of intelligence as recognized by the agency and/or the intelligence community.
3. Processed information into actionable intelligence in furtherance of a law enforcement operation, special event, such as National Special Security Event (NSSE), reduction/prevention of crime, and/or terrorism.
4. Innovated intelligence integration functions to further investigative operations, secure/protect an event (NSSE), reduce/prevent crime, and/or prevent terrorism.
5. Increased situational awareness, innovative intelligence techniques, and/or integrated views on issues of national security and public safety, in alignment to the ever-changing demands of the law enforcement profession or intelligence profession.
6. Analyzed intelligence that resulted in significant contributions or enhanced the effectiveness of a complex investigative effort; the successful outcome of a special event(s) (NSSE) and/or law enforcement operation(s).
7. Act took place between January 1, 2022, and December 31, 2022.

Eligibility: All full-time Federal law enforcement personnel, sworn and non-sworn and full time intelligence professionals from the Intelligence Field. An individual or group may be nominated. Employee must be on active duty as of February 1, 2023, to be nominated.

WIFLE PARTNERSHIP AWARD - OUTSTANDING CONTRIBUTION OF A STATE OR LOCAL OFFICER SERVING ON A FEDERAL TASK FORCE

1. Demonstrates exceptional investigative work in a task force group or in a task force environment investigating individual(s) engaged in the following crimes:
 - Trafficking of women or children for sexual exploitation or any individual for forced labor; crime(s) of violence against women or any minority group;



- Civil rights violation(s); any terrorist-related violation against the United States; or,
 - Any corporate or governmental fraud.
2. State or local officer serves as a vital member of the team and demonstrates exemplary conduct and willingness to advance the objectives of the task force and is recognized by the supervision/management of their department and the federal agency for those attributes.
 3. Individual nominated serves as a role model for women in law enforcement.
 4. Investigation must have concluded or been adjudicated between January 1, 2022, and December 31, 2022.

Eligibility: All full-time State or Local Law Enforcement Officers. All nominees must be a full-time employee with their agency/department as of February 1, 2023.

IMPORTANT: Deadline for filing is May 3, 2023. No extensions will be granted. All nominees for any awards must be full-time employees as of February 1, 2023.

All nominations should **be emailed to** wifle@comcast.net.

Or mailed to:
WIFLE Foundation, Inc.,
2200 Wilson Blvd., Suite 102 PMB 204 Arlington, VA 22201,

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Suite 102, PMB-204 2200 Wilson Blvd. Arlington, VA 22201
Phone: (301) 805-2180 | Web: www.WIFLEFoundation.org | Email: WIFLE@comcast.net



WIFLE 2023 Annual Awards Program

NOMINATION FORM:
The Elizabeth Smith Friedman
Intelligence Award of Excellence
WIFLE Intelligence Award

Criteria:

- Significant Act(s) may include one, several, or all of the below listed criteria.
Demonstrated an exceptional and sustained level of intelligence analysis, which provided a substantial and broad impact in one or all areas of the field of intelligence as recognized by the agency and/or the intelligence community.
Processed information into actionable intelligence in furtherance of a law enforcement operation, special event, such as National Special Security Event (NSSE), reduction/prevention of crime, and/or terrorism.
Innovated intelligence integration functions to further investigative operations, secure/protect an event (NSSE), reduce/prevent crime, and/or prevent terrorism.
Increased situational awareness, innovative intelligence techniques, and/or integrated views on issues of national security and public safety, in alignment to the ever-changing demands of the law enforcement profession or intelligence profession.
Analyzed intelligence that resulted in significant contributions or enhanced the effectiveness of a complex investigative effort; the successful outcome of a special event(s) (NSSE); and/or law enforcement operation(s).
Act took place between January 1, 2022, and December 31, 2022.

Eligibility: All full-time Federal law enforcement personnel, sworn and non-sworn and full time intelligence professionals from the Intelligence Field. An individual or group may be nominated. Nominee must be full time employee by February 1, 2023

NOMINEE INFORMATION

Name: _____

Agency: _____

Address: _____

Business Telephone: _____ E-Mail: _____

Position: _____

Years of Government Service: _____

AGENCY INFORMATION

Signature of Nominating Official: _____

Title of Nominating Official: _____

Nominating Agency: _____

Name of Agency Official to be notified of final award selections:

Name: _____ Telephone: _____

E-Mail: _____

IMPORTANT: Deadline for Nominations is May 1, 2023.

Narrative justification must be no longer than three typed written pages. Attach narrative justification to this cover sheet and submit to wifle@comcast.net or via mail at WIFLE, 2200 Wilson Blvd., Suite 102, PMB 204, Arlington, VA 22201.

Please Note: Each agency may submit only 3 nominees per award.



WIFLE 2023 Annual Awards Program

NOMINATION FORM:
TOP PROSECUTOR AWARD

Criteria:

- Demonstrates exceptional work in obtaining a conviction for individual(s) engaged in the following crimes: trafficking of women or children for sexual exploitation or any individual for forced labor; committed or attempted to commit a crime of violence against women or any minority group; committed a civil rights violation; committed any terrorist-related violation against the United States; or, committed any corporate or governmental fraud.
- Prosecution must have occurred between January 1, 2022 and December 31, 2022.

Eligibility:

- All full-time Federal prosecutors. An individual or a group may be nominated.
- All nominees must be full-time government employees as of February 1, 2023.

NOMINEE INFORMATION

Name: _____

Agency: _____

Address: _____

Business Telephone: _____ E-Mail: _____

Position: _____

Years of Government Service: _____

AGENCY INFORMATION

Signature of Nominating Official: _____

Title of Nominating Official: _____

Nominating Agency: _____

Name of Agency Official to be notified of final award selections:

Name: _____ Telephone: _____

E-Mail: _____

IMPORTANT: Deadline for Nominations is May 1, 2023.

Narrative justification must be no longer than three typed written pages. Attach narrative justification to this cover sheet and submit to wifle@comcast.net or via mail at WIFLE, 2200 Wilson Blvd., Suite 102, PMB 204 Arlington, VA 22201.

Please Note: Each judicial district or DOJ Main Office may submit 3 nominees per award.



WIFLE 2023 Annual Awards Program

NOMINATION FORM:
WIFLE PARTNERSHIP AWARD -
OUTSTANDING CONTRIBUTION
OF A STATE OR LOCAL OFFICER
SERVING ON A FEDERAL
TASK FORCE

Criteria:

- Demonstrates exceptional investigative work in a task force group or in a task force environment investigating individual(s) or group engaged in the following crimes: trafficking of women or children for sexual exploitation or forced labor; crime(s) of violence against women or any minority group; civil rights violation(s); any terrorist-related violation against the United States; or, any corporate or governmental fraud.
- State or local officer serves as a vital member of the team, demonstrates exemplary conduct and willingness to advance the objectives of the task force and recognized by the supervision/management of the department and the federal agency for those attributes.
- Individual nominated serves as a role model for women in law enforcement.
- Investigation must have concluded or been adjudicated between January 1, 2022 and December 31, 2022.

Eligibility:
-All full-time sworn State or Local Law Enforcement Officers.
-All nominees must be full-time employee with their agency/department as of February 1, 2023.

NOMINEE INFORMATION

Name: _____ Position: _____

Agency: _____ Name of Task Force: _____

Address: _____

Telephone: _____ E-Mail: _____ Years of Service: _____

AGENCY INFORMATION

Signature of Federal Agency Nominating Official: _____

Title of Nominating Official: _____ Nominating Agency: _____

State or Local Commanding Officer: _____

Signature: _____

Title of Commanding Officer: _____

Name of Agency Official to be notified of final award selections:

Name: _____ Telephone: _____ E-Mail: _____

IMPORTANT: Deadline for Nominations is May 3, 2023.

Narrative justification must be no longer than three typed written pages. Attach narrative justification to this cover sheet and submit to wifle@comcast.net or via mail at WIFLE, 2200 Wilson Blvd., Suite 102, PMB 204 Arlington, VA 22201.

Please Note: Each judicial district or Federal Law Enforcement Agency may submit 3 nominees per award.